

Drop Box Collector



Route number (circle one) 1 2 3

Date 10/13/2020

Drop Box Collector 1 (print name) Tyler Metzger

Drop Box Collector 2 (print name) Eli Armstrong



Drop Box Name	# of ballots in each box	Existing Seal #	New Seal #	Transfer Bag Zip Tie#	Collection Time	Team Initials
McAuliffe	15	074698	074697	37077409 ✓	2:17 pm	EA TM
Festival	19	074610	074691	37077403 ✓	2:53 pm	EA TM
Sears	27	074699	074692	37077404 ✓	3:05 pm	TM EA
Main	12	074700	074693	37077405 ✓	3:24 pm	TM EA



Drop Box Collector Team Chain of Custody Record

Complete one sheet for each drop box

Drop Box Name <u>Main</u>	Date <u>10 / 13 / 2020</u>
Drop Box Collector 1 (print name) <u>Tyler Metaxin</u>	Drop Box Collector 2 (print name) <u>El. Armstrong</u>

Time of Arrival <u>3:24pm</u>	Initials: <u>EA/TM</u>	
Door security seal intact? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	Initials: <u>EA/TM</u>	
Remove security seal, record old seal number <u>074700</u>		

- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# 37077406 Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☒ Place new security seal on door
- ☒ Record new door security seal number here Seal # 074693
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>EA/TM</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
Notes:	
Time of departure: <u>3:30</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>EA/TM</u>



Drop Box Collector Team Chain of Custody Record

Complete one sheet for each drop box

Drop Box Name <u>McAuliffe</u>	Date <u>10 / 13 / 2020</u>
Drop Box Collector 1 (print name) <u>E. Armstrong</u>	Drop Box Collector 2 (print name) <u>Tyler Metoxen</u>

Time of Arrival <u>2:17 pm</u>	Initials: <u>EA</u>
Door security seal intact? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	Initials: <u>TM</u>
Remove security seal, record old seal number <u>074698</u>	

Place used security seal here



- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# 37077499 Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☒ Place new security seal on door
- ☒ Record new door security seal number here Seal # 074697
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>TM/EA</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no Notes:	
Time of departure: <u>2:25</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>TM/EA</u>



Drop Box Collector Team Chain of Custody Record
Complete one sheet for each drop box

Drop Box Name <u>Festival</u>	Date <u>10 / 13 / 2020</u>
Drop Box Collector 1 (print name) <u>Tyler Metaxen</u>	Drop Box Collector 2 (print name) <u>Eli Armstrong</u>

Time of Arrival <u>2:50 pm</u>	Initials: <u>EA/TM</u>	
Door security seal intact? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Initials: <u>EA/TM</u>	
Remove security seal, record old seal number <u>074610</u>		

- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# 37077403 Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☒ Place new security seal on door
- ☒ Record new door security seal number here Seal # 074691
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>TM/EA</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
Notes:	
Time of departure: <u>2:56</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>TM/EA</u>



Drop Box Collector Team Chain of Custody Record
Complete one sheet for each drop box

Drop Box Name <u>Securs</u>	Date <u>10 / 13 / 2020</u>
Drop Box Collector 1 (print name) <u>Tyler Metoxen</u>	Drop Box Collector 2 (print name) <u>El Armstrong</u>

Time of Arrival <u>3:02 pm</u>	Initials: <u>EA/TM</u>
Door security seal intact? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Initials: <u>EA/TM</u>
Remove security seal, record old seal number <u>074699</u>	

SECURITY SEAL

Place used security seal here

Total Transfer

Date 10/12 Signature Tyler Metoxen

074699

- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# 37077404 Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☒ Place new security seal on door
- ☐ Record new door security seal number here Seal # 074692
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>EA/TM</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
Notes:	
Time of departure: <u>3:09</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>EA/TM</u>

Drop Box Collector



Route number (circle one) 1 2 3

Date 10/12/2020

Drop Box Collector 1 (print name) Tyler Metoxen

Drop Box Collector 2 (print name) Jose De la

Drop Box Name	# of ballots in each box	Existing Seal #	New Seal #	Transfer Bag Zip Tie#	Collection Time	Team Initials
Festival	38	074607	074610	37076911	2:45 PM	TM JD
Sears	36	074606	074699	37076912	3:00 PM	TM
Main	16	074609	074700	37076980	3:30 PM	TM JD
McAuliffe	39	074608	074698	37076913	4:02 PM	TM JD





Drop Box Collector Team Chain of Custody Record
Complete one sheet for each drop box

Drop Box Name <u>McAuliffe</u>	Date <u>10 / 12 / 2020</u>
Drop Box Collector 1 (print name) <u>Tyler McAuliffe</u>	Drop Box Collector 2 (print name) <u>Joe DeLuca</u>

Time of Arrival <u>4:02pm</u>	Initials: <u>TM</u>
Door security seal intact? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	Initials: <u>JD</u>
Remove security seal, record old seal number <u>074608</u>	



- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# 37076913 Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☐ Place new security seal on door
- ☒ Record new door security seal number here Seal # 074698
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>TM / JD</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no Notes:	
Time of departure: <u>4:18</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>TM / JD</u>



Drop Box Collector Team Chain of Custody Record
Complete one sheet for each drop box

Drop Box Name <u>Festival</u>	Date <u>10 / 12 / 2020</u>
Drop Box Collector 1 (print name) <u>Tyler Metoxen</u>	Drop Box Collector 2 (print name) <u>Jesse DeRosa</u>

Time of Arrival <u>2:40 PM</u>	Initials: <u>TM</u>
Door security seal intact? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Initials: <u>JD</u>
Remove security seal, record seal number <u>074607</u>	



- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# ~~37076911~~ Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☒ Place new security seal on door
- ☒ Record new door security seal number here Seal # 074610
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>TM / JD</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
Notes:	
Time of departure: <u>2:49</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>TM / JD</u>



Drop Box Collector Team Chain of Custody Record
Complete one sheet for each drop box

Drop Box Name <u>Sears</u>	Date <u>10/12/2020</u>
Drop Box Collector 1 (print name) <u>Jose del Rio</u>	Drop Box Collector 2 (print name) <u>Tyler Metoxen</u>

Time of Arrival <u>3:00 PM</u>	Initials: <u>TM</u>
Door security seal intact? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	Initials: <u>JD</u>
Remove security seal, record old seal number <u>074606</u>	



- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# 37076921 Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☒ Place new security seal on door
- ☒ Record new door security seal number here Seal # 074699
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>TM/JD</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	
Notes:	
Time of departure: <u>3:10</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>TM/JD</u>



Drop Box Collector Team Chain of Custody Record

Complete one sheet for each drop box

Drop Box Name <u>Main St.</u>	Date <u>10/12 / 2020</u>
Drop Box Collector 1 (print name) <u>Tyler Mattox</u>	Drop Box Collector 2 (print name) <u>Jose Del Rio</u>

Time of Arrival <u>3:30</u>	Initials: <u>JD</u>	
Door security seal intact? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no	Initials: <u>TM</u>	
Remove security seal, record old seal number <u>074609</u>		

- ☒ Inspect ballot drop box for any signs of tampering or vandalism
- ☒ Unlock the access door and remove ballots
- ☒ Transfer ballots to ballot transfer bag
- ☒ Inspect inside of drop box for ballots that might be leaning against or stuck to the wall
- ☒ Inspect drop box area to ensure no ballots have fallen on the ground
- ☒ Seal the ballot transfer bag with numbered zip tie
- ☒ Record the transfer bag zip tie number(s)

Zip tie# 37076980 Zip tie# _____

Zip tie# _____ Zip tie# _____

- ☒ Verify access door is closed and locked (both team members verify)
- ☒ Place new security seal on door
- ☒ Record new door security seal number here Seal # 074700
- ☒ Load ballot bags into vehicle
- ☒ Record new door security seal and transfer bag zip tie numbers on the ballot retrieval log

All procedures completed and recorded? <input checked="" type="checkbox"/> yes <input type="checkbox"/> no	Both collectors initial: <u>JD / TM</u>
Does the box need service? <input type="checkbox"/> yes <input checked="" type="checkbox"/> no Notes:	
Time of departure: <u>3:39</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Both collectors initial: <u>JD / TM</u>